



SIoux RIVERS REGIONAL MHDS

GOVERNANCE BOARD MINUTES

TUESDAY NOVEMBER 28, 2023

The Sioux Rivers Regional MHDS Governance Board met in person at the O'Brien County Courthouse in Primghar as well as via zoom for those unable to attend in person. Those in attendance via zoom and in person included: Brenna Koedam, Kim Wermersen, Carl Vande Weerd, Cory Altena, Lisa Rockhill, Sue Duhn, Brianna Zandstra, Don Kass, Crystal McHugh, Dennis Vanden Hull, Barry Whitsell, Jami Van Voorst, Beth Will, Abby Wallin, Shelly Thomson (LifeSkills), Abby Wallin, Tim Schumacher, Christina Eggink-Postma, Denise Driesen joined the meeting at 1:35 pm, Tammy Bruinsma joined the meeting at 1:37 pm.

1. WELCOME AND INTRODUCTIONS-

Wermersen called the meeting to order at 1:30 pm.

2. APPROVE AGENDA-

Vande Weerd made a motion to approve the agenda. Altena seconded the motion. The motion carried with all ayes.

3. REVIEW AND APPROVAL OF 10/24/23 MEETING MINUTES-

Whitsell made a motion to approve the October 24, 2023, minutes. Van Voorst seconded the motion. The motion carried with all ayes.

4. GENERAL DISCUSSION/UPDATES: INPUT FROM REGIONAL STAFF, PUBLIC, PROVIDERS, ETC.

As a reminder, Lisa Rockhill's retirement party will be held on December 12, 2023, 11-12:30 pm at the Lyon County Annex Building Conference Room. Please plan to attend!

5. FISCAL AGENT REPORT AND REGIONAL EXPENDITURES-

Duhn reported on the fiscal agent report. Duhn did report we have used about 27% of our budget totals. Vande Weerd made a motion to approve the report. Kass seconded the motion. The motion carried with all ayes.

6. APPROVAL OF CLAIMS-

Altena asked what invoices were hanging out there. Duhn stated some of the crisis services are paid for on a quarterly basis, so those still need to be paid. Duhn also reported there is an amount of about \$50,000 due to Independence, but she is awaiting final insurance payments before paying. Whitsell asked why the contracts at the crisis centers are quarterly. Duhn reported these are based on Rolling Hills contracts. Kass does want to know if there are issues with YES Center as they have had some internal



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issues. Altena made a motion to approve the claims as submitted. Vanden Hull seconded the motion. The motion carried with all ayes.

7. **FY22 AUDIT REPORT-**

Koedam discussed the FY22 Audit and the discrepancies as well as the change in the ending fund balance. Koedam discussed the dollars that will be owed to the state as well as the state holding our additional quarterly payments this fiscal year. Wermersen asked when the crisis center with Seasons Center will open. At this point, Seasons Center needs to have the staff to open the center. Koedam also discussed with Seasons Center the need to get creative with mobile crisis services to assist with the IRSH homes. Will did state that Flowstate has started attending the monthly meetings at the hospital to help with the continuity of care of those clients. Whitsell made a motion to accept the FY22 Audit Report. Kass seconded the motion. The motion carried with all ayes.

8. **CERTIFY FY23 YEAR END FUND BALANCE-**

Vande Weerd made a motion to approve the FY23 year end fund balance. Van Voorst seconded the motion. The motion carried with all ayes.

9. **FY23 ANNUAL REPORT-**

Koedam discussed the annual report and asked the board for any questions they had regarding it. The Advisory Board did approve the report last week. Kass made a motion to approve the FY23 Annual Report. Wermersen did state he appreciates the report. The data views are appreciated as the board makes decisions in the future. Altena seconded the motion. The motion carried with all ayes.

10. **SET GOVERNANCE BOARD MEETING DATE FOR DECEMBER 2023-**

The Governance Board made the decision to move the December meeting to December 19, 2023, at 1:30pm. Wallin will book the room for that date and the fourth Thursday of each month for 2024.

11. **FY24 COUNTY CONTRACTS/IT AGREEMENTS CLARIFICATION-**

Koedam would like clarification on the IT agreement and if those fall within the administrative and service coordination contracts the counties signed. Whitsell did agree that IT should not be treated differently than HR. Koedam did state she had a conversation with Micah in Sioux County months ago. At that time, he understood. Altena agrees it falls into the administrative contract. Altena made a motion to include IT within the administrative county contracts and no longer utilize the MOU, nor provide additional payment to IT. Bruinsma seconded the motion. The motion carried with all ayes.



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12. **FY25 GENERAL ASSISTANCE DISCUSSION-**

Koedam discussed the General Assistance Programs. With Lisa's retirement Lyon County will no longer utilize the region for staff doing the GA Program which leaves only Dickinson and Plymouth County. Koedam will do a more detailed contract with Dickinson and Plymouth Counties going forward. Koedam had a conversation with both Kass and Wermersen and those counties would like to continue contracting with the region to provide GA. Koedam would like it known, that if the counties contract with the region to do GA, the county will pay the region to do the contract, and will not pay the employee directly for any time spent doing GA. The employee should only get paid by the region and not the county.

13. **FY25 COUNTY RENT PAYMENT DISCUSSION-**

Koedam asked the members of the board that are county supervisors to go back to their counties and ask about rent costs to house staff in their buildings. The supervisors were asked to provide the dollar amounts needed back to the board no later than the January meeting.

14. **ADJOURN GOVERNANCE BOARD MEETING-**

Bruinsma made a motion to adjourn the meeting. Van Voorst seconded the motion. The motion carried with all ayes. The meeting adjourned at 2:30 pm.

Sue Duhn, Secretary

A handwritten signature in cursive script that reads "Sue Duhn".

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