

Sioux Rivers Regional MHDS Governance Board
Minutes
August 17, 2017

The Sioux Rivers Regional MHDS Governance Board met on Thursday, August 17, 2017 at the Plymouth County Courthouse Annex Building, 215 4th Avenue SE, Le Mars, Iowa.

1. Chairman Mark Loutsch welcomed attendees, called the meeting to order at 10:00 a.m. and introductions were made.

Members present: Mark Loutsch, Jeremy Taylor, Dennis Wright, Don Kass, Keith Radig, Shane Walter and Julie Albright.

Members absent: Mark Sybesma and Mike Wood.

Others present: Patty Erickson-Puttmann, Aaron Haverdink, Dennis Butler, Robert Walker, Dick Owens, Fitz Grant Dayton Vogel, Kathy Roberts, Nia Key, Amy Lord, Katie Detloff, Bill Glienke, Sheila Martin, Nancy Thieman, Brenda Erickson, Don Nore, Brenda Nohava, Dan Gillette, Kevin Vande Vegte and Mark Monson.

2. APPROVAL OF MEETING AGENDA
 - A. Motion by Don Kass, second by Dennis Wright to approve the Agenda of the August 17, 2017 Governance Board Meeting. Carried 3-0.
3. APPROVAL OF THE JUNE 27, 2017 GOVERNANCE BOARD MEETING MINUTES
 - A. Motion by Dennis Wright, second by Don Kass to approve the June 27, 2017 minutes as presented. Carried 3-0.
4. FISCAL AGENT REPORTS
 - A. Dennis Butler presented to the Board the Fund 110 and Fund 720 Reports for FY17 and FY18.
 - B. Motion by Don Kass, second by Jeremy Taylor to approve the Fiscal Agent reports as presented. Carried 3-0.
5. APPROVE REGIONAL JUNE AND JULY MENTAL HEALTH EXPENDITURES
 - A. Motion by Dennis Wright, second by Don Kass to approve the June and July Regional mental health expenditures as presented. Carried 3-0.
6. UPDATE: ADVISORY BOARD, CRISIS CENTER, WORK ALTERNATIVES
 - A. Aaron Haverdink spoke about the Advisory Board meeting held on July 5th.
 - I. They had new memberships due to changes in staffing.
 - II. They held discussions about current options that are in place for transitional housing.
 - III. At a future meeting, the Advisory Board will bring back to the Governance Board their plans for transitional housing.
 - B. The Work Alternatives group did not meet.
 - C. Sheila Martin presented information and statistics for the Assessment and Stabilization Center.
 - I. For the month of July, they saw twenty-two clients; twenty-one from Woodbury and one of Sioux County.
 - II. They currently have three clients at the Center; two of those using the facility for transitional housing.
 - III. Average length of stay is 3.9 days.
 - IV. Katie Detloff asked for ideas for transporting people from Plymouth County to the Assessment Center.
 - a) Shane Walter told the group that transportation to the Assessment Center is currently being worked on.

7. RESULTS OF THE STAKEHOLDER MEETING HELD ON AUGUST 3, 2017
 - A. Shane reported that Board members received a summary of the meeting.
 - I. There was good input from the stakeholders in attendance.
 - II. Shane is planning a follow-up meeting well before the October 15th deadline to further discuss some of the ideas that were brought forth. Shane will notify everyone once a date has been set for this meeting.
8. THE REGION'S OPTIONS FOR INTEGRATION WITH CSN 3.0 TO ENABLE SUBMISSION OF INVOICES AND ELIMINATING MULTIPLE ENTRIES WHEN CONSIDERING THE INABILITY OF THE FISCAL AGENT'S SOFTWARE TO ALLOW THIS INTEGRATION.
 - A. Shane told the Board leading up to this meeting, he has had good conversations about the issue with Dennis Butler and Pat Gill, the Woodbury County Auditor. He feels they are making progress and have made a commitment to work together to resolve the issue.
 - B. Pat Gill spoke to the Board and addressed some communication issues that happened early on that have now been resolved. He has spoken with other regions on how they were able to have their auditor systems integrate with CSN and he feels that it will be a simple fix for Woodbury County's system to integrate as well.
9. NEGOTIATIONS WITH ALL REGIONAL PROVIDERS, INCLUDING MHC'S AND SCHOOL DISTRICTS, WILL BE SCHEDULED FOR THE WEEK OF OCTOBER 30TH THROUGH NOVEMBER 3RD.
 - A. Shane shared they have not scheduled the meetings yet but that the week of October 30th through November 3rd is being considered.
 - I. Currently the Region has multiyear contracts in place with providers and have only discussed rates on a yearly basis. Now what they want to implement each year is having the Regional Board and staff meet with the providers to negotiate and talk about all of the components of the contracts that are in place; the rates that are determined to be paid and include the block grants that are given to some of the providers. This process will ensure that the Region gets everything it needs and that the Region is giving the providers the things that they need as well.
10. FRIENDSHIP HOUSE COMMITTEE: REQUEST FOR ADDITIONAL FUNDS FOR BUILDING PROJECT DUE TO UNFORESEEN BUILDING COSTS.
 - A. Kathy Roberts updated the Board on what they have been doing with their building plans.
 - I. They have decided they won't be purchasing any additional land and they are going to utilize their current building as much as possible.
 - II. The architect came back with a plan and the cost is higher than they were hoping, so they have cut out some additional things to come up with a new plan which Kathy presented to Board members. The new plan shows that they are still short of money by about \$189,000.
 - B. Jeremy Taylor commented that he wanted to clarify that they are going have a RFP in the bidding process.
 - I. Kathy Roberts and Mark Monson both confirmed that there will be a RFP.
 - II. Patty Erickson-Puttmann added that there should be a definition of a RFP (Request for Proposal) and a RFQ (Request for Qualifications) as to the bidding process. She stated there is nothing in writing for the Region as to a RFP process for outlining when the Region gives money, what is it used for and how it will be expended and tracked.
 - C. Mark Monson shared that purchasing the house next door to the current Friendship is off the table because the current owner is not willing to sell.
 - D. Mark Monson told the Board that the Friendship House committee would like to come back to the Board in September and ask for consideration of an additional \$190,000.
 - E. Chairman Loutsch asked if there are other resources to help fund the Friendship remodel.
 - I. The Board and attendees discussed revenue from Peer Support. Sheila Martin shared that approximately \$20,000 per year could possibly be generated from Peer Support revenue.
 - II. Board members and attendees also discussed a possible loan to the Friendship House.

- III. Don Kass asked if money from MHRD would be a possibility and when the application would be due for funds from that organization.
 - a) Mark Monson said it would not be a possibility. Applications were due last month.
 - b) Don Kass asked if an application had been filled out for Friendship House. Kathy Roberts responded no.
- IV. Sheila Martin said that they will continue to look into other funding sources, reach out to John Gleason and look at different things they can do to cut the budget.

11. RECONSIDER PAYMENT SETTLEMENT WITH NICC REGION FOR PAYMENTS ON BEHALF OF A SIOUX RIVERS CONSUMER PAID IN ERROR.

- A. Chair Loutsch shared that he had a conversation with the chair from the NICC Region.
 - I. The chair from the NICC Region asked if the Sioux Rivers Regional Board would reconsider and pay half the amount requested.
 - II. Chair Loutsch asked that they send a proposal and he would present it to the Sioux Rivers Governance Board again. The proposal was received from the NICC Region requesting a reimbursement of \$29,400.82.
- B. The Board and CEO discussed their options and the possibility of offering a payment of a smaller percentage than was being proposed.
- C. Keith Radig motioned that the Sioux Rivers Region offer to reimburse the NICC Region \$20,000, second by Dennis Wright. Carried 3-0.

12. DR. RICHARD OWENS, CHAIR OF THE SANFORD CENTER BOARD PRESENTATION

- A. An information packet regarding the Sanford Center's history, services and statistics was passed out to the Governance Board members.
- B. Dr. Owens presented to the Board information, data and research to show that the Sanford Center is providing all the mental health services that are in question.
 - I. Dr. Owens answered questions from the Board regarding the information and data he presented.
- C. Fitz Grant, Director of the Sanford Center, shared with the Board his background, thoughts, concerns and comments about the Sanford Center. He invited Board members to come to the Sanford Center and visit with him about the services they provide to the Sioux City Community Schools.
- D. Robert Walker spoke to the Board about his thoughts, life experiences and the benefits of the Sanford Center and its programs.

13. REQUEST FOR RFP FOR THE SIOUX CITY SAFE SCHOOLS CONTRACT FOR FY19

- A. Jeremy Taylor spoke to the Board and attendees about his request that there be a RFP for the Sioux City Safe Schools Contract for FY19.
 - I. Jeremy Taylor questioned if the delivery model was the best for the mental health levy dollars and if the Region has asked the Sioux City Schools what they need as far as services and if having the current individuals from the Sanford Center serving in the different schools are adequate for what the School District wants.
 - II. Jeremy expressed that he wants for the Region to have dialogue with the Sioux City School District. He would like to give the School District three to four months to study the program and have them come forward and tell the Region what they would like to see and then have a RFP for this service. He proposed that he and Don Kass, after the four-month period, go to the superintendent and ask if the program is working for them and to discuss their needs.
 - III. Nia Key spoke to the Board and asked that if they do form a committee to carry out this review process, they include people in the community who are culturally competent and whose children are being served by the Sanford Center.
 - IV. Jeremy Taylor clarified that he is proposing two members of the Governance Board meet with the School District.
 - V. Sheila Martin shared Siouxland Mental Health's perspective that everyone can agree that the Region needs school-based mental health services, but they need to be looking at the rural schools as well and possibly adding more services.

- B. The Board and attendees discussed and debated what would be appropriate and if the Sanford Center was being singled out for needing a RFP when no other service provider in the Region is required to do a RFP.
 - C. Jeremy Taylor made the initial motion that he and Supervisor Kass meet with the Sioux City Community School District in six to eight weeks' time to discuss the development of the RFP process to ensure that the kids are well served.
 - I. Don Kass stated he would second the motion if it was amended. He asked that they not discuss a RFP because they don't request RFPs from other providers. He suggested that he and Jeremy meet with the superintendent of the Sioux City School District or whoever oversees the mental health services in the Sioux City School system to see if a RFP is necessary.
 - II. Jeremy agreed he would be willing to amend his motion to state that a conversation be had between Supervisor Kass, Dr. Paul Gausman, Superintendent of the Sioux City Community Schools and himself on the best way to move forward to serve kids.
 - III. Governance Board Secretary Julie Albright asked that the wording of the motion be repeated. Chair Mark Loutsch stated that the wording of the motion by Jeremy Taylor, with a second from Don Kass would be: Jeremy Taylor and Don Kass will meet the superintendent of the Sioux City Community Schools, with no questions about a RFP, but only meet to see what the school system needs and if their wants are being met. Motion carried 3-0.
 - IV. Chair Loutsch asked that Jeremy Taylor and Don Kass come back with a report to the Board in November.
14. GENERAL DISCUSSION: PUBLIC, PROVIDER AND CONSUMER INPUT
- A. Nia Key expressed her thanks to the Board for allowing her to speak.
15. CLOSED SESSION. IOWA CODE SEC. 21.5 (1)(i)
- A. Motion by Keith Radig second by Don Kass to go into closed session. Carried 3-0.

Open session meeting adjourned at 12:26 p.m.



Julie Albright, Secretary

Approved by Board: 9.26.17