



SIoux RIVERS REGIONAL MHDS

GOVERNANCE BOARD MINUTES

TUESDAY, JULY 26, 2022

The Sioux Rivers Regional MHDS Governance Board met in person at the O'Brien County Courthouse in Primghar and via zoom. Those in attendance include: Sue Duhn, Lisa Rockhill, Shane Walter, Carl Vande Weerd, Crystal McHugh, Don Kass, Bill Leupold, Kim Wermersen, Abby Wallin, Tim Overmire, Christina Eggink-Postma, Mavis Anema, Beth Will, Kim Keleher, Mark Sybesma, Ryan Dokter, Tammy Bruinsma, Dennis Vanden Hull, Janice Hill, Denise Driesen, Cory Altena, Deb Brodersen, Nicky Eaton, Mike Van Otterloo, Micah Van Maanen (Sioux County IT), Alissa Holtz (Dickinson County IT), Tony Untiedt (O'Brien County IT), John Pluth, and Brenda Lliff (joined at 1:45 pm).

1. WELCOME AND INTRODUCTIONS-

Wermersen welcomed the group and called the meeting to order at 1:30 pm.

2. APPROVE AGENDA-

Vande Weerd made a motion to approve the agenda. Vanden Hull seconded the motion. Motion carried all ayes.

3. REVIEW AND APPROVAL OF 7/12/22 MEETING MINUTES-

Leupold made a motion to approve the July 12, 2022 minutes. Altena seconded the motion. The motion carried with all ayes.

4. FISCAL AGENT REPORT AND REGIONAL EXPENDITURES-

Dokter reported on the June 2022 fund balance. The fund balance on June 30, 2022 was roughly 3.2 million. Leupold asked if the first quarterly payment had been received. Duhn confirmed it had been received and dollars had been sent to each of the counties for payroll expenses. Vande Weerd made motion to approve the June 2022 expenditure report. Kass seconded the motion. Motion carried all ayes.

5. APPROVAL OF CLAIMS-

Van Otterloo made a motion to approve the claims as listed on the claims report. Vanden Hull seconded the motion. Motion carried with all ayes.

6. 28E DOCUMENT RECORDING-

Walter reported the 28E has been filed with the Secretary of State. Duhn completed the filing last week.

7. REGIONAL INFORMATION TECHNOLOGY SERVICES-

Walter stated there is a need for IT services within the region. Walter confirmed that many regions are paying more than \$100,000 towards IT services. IT staff from Dickinson, O'Brien, and Sioux Counties reported on their suggestion to provide IT support to regional employees. Micah, Sioux County IT, presented a written proposal to the Governance Board. Wermersen asked how the time would be billed. At this point, that has not been decided. Micah guessed it would take less than forty hours per year within

the first year to accommodate the regional staff needs. Kass asked if this would happen during county time. Micah confirmed the IT staff is all 24/7 staff so each county board would need to approve the staff time as well. Kass stated it could cause an issue having the county staff work as independent contractors. Micah mentioned an agreement that O'Brien County had with Sioux County when he was doing IT work for O'Brien County. O'Brien County paid Sioux County and then Sioux County paid Micah. Walter did state the process for payment to the IT staff would need to be worked through with the counties. Anema asked if Lyon County would be covered by the support since they do not have an IT staff person. The contracted IT staff would support all regional staff members. Van Otterloo made a motion to approve the IT proposal subject to determining accurate and appropriate compensation at the next Governance Board Meeting. Wermersen asked if the budget needed to be amended. Walter confirmed the budget would need to be amended regardless to encumber funds for IRSH. Vande Weerd seconded the motion. Will asked Micah to confirm that ISAC is still doing CSN Support. ISAC will continue this service as part of the dues. Wermersen asked the Governance Board if they were comfortable approving the motion without a detailed plan. The motion carried with all ayes.

8. STRATEGIC ACTION PLAN UPDATE-

Walter provided an update on the strategic action plan. A meeting was held with Parlay, the consultants last week. Rockhill stated the staff finished the double bottom line. Rockhill worked through the original goals and updated the progress towards those goals. Progress will continue to be updated as they are met. As part of that discussion, the staff decided it would be good to have a provider discuss a program at each of our Governance Board meetings going forward. Staff will also share a story to let the board know about some of their daily activities (known to staff as putting out dumpster fires). Duhn stated that starting in August the providers would be sharing. Duhn has already reached out to Seasons Center and Champion State of Mind to share about their summer respite camps.

9. SET DATES FOR LEGISLATIVE MEETINGS-

Walter stated the plan to hold legislative meetings with providers, staff, Governance Board members, consumers, and community members. Walter stated the staff could work on arranging the meeting(s), but wanted the Governance Board to provide their feedback prior to doing so. Altena asked if it would be one meeting or several meetings. Vande Weerd suggested one meeting so that everyone is on the same page. Anema agreed with Vande Weerd. Kass suggested shooting for after the Governance Board meeting in October. Rockhill stated it was the intent to have other regional people attend, so it probably should not be after a Governance Board meeting. Staff will check into the Events Center in Sheldon for a time in October ahead of the regional meeting. Vande Weerd made a motion to put together a meeting at a central location and invite legislatures and others in a facility big enough to hold large numbers. Vande Weerd decided to retract his motion and wait until the next meeting at which time there would be



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a plan to act on.

10. PROCESS FOR REPLACEMENT OF CEO-

Wermersen suggested the Governance Board come up with a plan together to hire a new CEO. Wermersen suggested one Governance Board member from each county as well as an outside CEO be the hiring team. Van Otterloo asked if that group could put the salary together as well. The group decided those applying would want to know the salary prior to applying. Vande Weerd suggested posting the ad on each of the county websites as well as the ISAC website. The deadline to apply should be September 1, 2022. The suggested wage was \$80,000-\$100,000. It was decided this needed to be higher as some of the coordinator wages are \$75,000. Walter will work with Duhn on the job description and the application. Vande Weerd made a motion to advertise immediately, applications due September 1, 2022, on member per county and an outside CEO to be on the interview committee, with a starting wage of \$90,000-\$110,000 based on experience. Pluth seconded the motion. The motion carried with all ayes.

11. GENERAL DISCUSSION/UPDATES-

Anema shared a fun story from the jail. She recently received a 10pm text message from a woman that was in the jail. The woman told Anema it was the first time she felt like she had been heard. Wermersen thanked the group and reminded everyone that we are one region that needs to work together to hire someone to take care of things. Van Otterloo shared a thank you that was received from Life Skills.

12. ADJOURN GOVERNANCE BOARD MEETING-

Van Otterloo made a motion to adjourn the meeting. Leupold seconded the motion. Motion carried with all ayes. Meeting was adjourned at 2:23 pm.

Sue Duhn, Secretary

A handwritten signature in cursive script that reads "Sue Duhn".

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