



## SIoux RIVERS REGIONAL MHDS

### GOVERNANCE BOARD MINUTES

TUESDAY MAY 23, 2023

The Sioux Rivers Regional MHDS Governance Board met in person at the O'Brien County Courthouse in Primghar as well as via zoom for those unable to attend in person. Those in attendance via zoom and in person included: Christina Eggink-Postma, Brenna Koedam, Kim Wermersen, Bill Leupold, Jerry Birkey, Carl Vande Weerd, Don Kass, Cory Altena, Denise Driesen, Abby Wallin, Crystal McHugh, Lisa Rockhill, Tim Overmire, Dennis Vanden Hull, Mike Van Otterloo, Sue Duhn, Beth Will, Tim Schumacher, Kimber Patterson, Craig Hofytyzer, Barry Whitsell, Brenda Lliff, Dayton Vogel, and Kristen Triplett.

**1. WELCOME AND INTRODUCTIONS-**

Wermersen welcomed the group and called the meeting to order at 1:30 pm.

**2. APPROVE AGENDA-**

Leupold made a motion to approve the agenda. Birkey seconded the motion. The motion carried with all ayes.

**3. REVIEW AND APPROVAL OF 4/25/23 MEETING MINUTES-**

Vande Weerd made a motion to approve the April 25, 2023 meeting minutes. Schumacher seconded the motion. The motion carried with all ayes.

**4. FISCAL AGENT REPORT AND REGIONAL EXPENDITURES-**

Duhn reported on the fiscal agent report. Altena made a motion to approve the fiscal agent report. Kass seconded the report. The motion carried with all ayes.

**5. APPROVAL OF CLAIMS-**

Schumacher made a motion to approve the claims as submitted. Van Otterloo seconded the motion. The motion carried with all ayes.

**6. FY23 BUDGET UPDATE-**

Koedam discussed the spreadsheets with the dollars yet to be invoiced by providers that were approved for dollars in FY23. Hofytyzer asked if we could delay the final payment date. Koedam explained the FY contracts and how those were written to include spending dollars by January 1, 2024, or the region could decide to reallocate those dollars. Koedam discussed the spreadsheet with the block grant dollars still outstanding from providers. Leupold confirmed that any unspent money is a reduction to what is received by the state next fiscal year. Schumacher asked about sharing dollars with other regions if it is left over. Koedam explained the incentive fund. This is similar to what used to be the risk pool. Wermersen did state the bottom line is we need to meet the needs of our providers. Schumacher asked about the funding if the regions keep sending money back, wondering if the potential is there to change that at the state level. Van Otterloo would like to spend the money and not send it back to the state. Koedam did

state she wants to be careful in using the dollars so the region is fiscally responsible. With the change in contract language, we would know more in advance if there would be dollars available to reallocate to a different program. Leupold asked if we would have the money in the budget for next year for some of the programs that did not get their dollars spent this fiscal year. Koedam confirmed the dollars were added to FY24 budget for items such as transitional housing and the crisis center. Duhn and Koedam will provide a quarterly report of the dollars similar to the one presented today beginning in FY24.

**7. SIOUX RIVERS MHDS REGIONAL EMPLOYEE HANDBOOK-**

Koedam presented the updated handbook the subcommittee worked on. Koedam is no longer suggesting one county of record. The region will continue to have multiple county of records, just as it is today. Van Otterloo stated the group decided to start with items that are more general. The group decided to leave the county of records as they are, and wait and see what happens with the regional changes. HHS has definite changes coming with the footprint of the regions. It is not known yet what that footprint will look like. The subcommittee still wanted a document that has uniformity for the employees. Kass thanked the group for working on this. Hoftyzer did state it could be altered at any time per regional board discussion and action. Vande Weerd made a motion to approve the handbook as submitted. Van Otterloo seconded the motion. Schumacher believes doing the work was important, though he is not sure the board should be in a hurry to pass it. Vande Weerd did state the handbook provides Koedam some authority on how she manages. Van Otterloo did state it lets the staff know what is expected as well. Hearing no further discussion, the motion carried with all ayes.

**8. GUIDANCE SF471 TIMELINE-**

Koedam was hoping to have a guideline from HHS to let the Governance Board know what the timeline was for board change. HHS is to give a timeline as to when things need to be done such as board structure, 28E, and management plan. It was to be to the CEO's on Monday, but it has not yet been received. Koedam did share the board makeup as it sits today for the board, as well as what it needs to look like moving forward. Hoftyzer asked if the Advisory Board is different. Koedam confirmed the membership is different.

**9. HHS PERFORMANCE BASED CONTRACT FY24-**

Koedam shared the contract that HHS is working towards. HHS would like us to work on justice-involved services. The region will begin paying for some medications in our jails, as well as additional jail services within our jails in FY24. The regions will also be charged with doing an environmental scan to check on what regions are doing well and what can be done better with regard to justice-involved services. Crisis services is another area the regions must continue. Children's core services are another area of focus for HHS. The region will continue to build on these. ACT is another core service the region is already working on. HHS would also like the role of service coordination to be more consistent across the state. The CEO had already been working on this. The region needs to report all of the items required in the annual



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report. Koedam reported the end of the contract is more information to hold the region accountable to HSS.

#### 10. **FY24 PROVIDER CONTRACTS-**

Koedam has talked with every provider with regard to his or her contract. All providers have agreed to the contracts and would be willing to sign them as they are now. Each contract has data points that must be collected prior to receiving the dollars for their invoices. Vande Weerd states it is nice to know the contracts are in place. Kass made a motion to approve the contracts. Vande Weerd seconded the motion. The motion carried with all ayes.

#### 11. **FY23 REGIONAL FUNDING REQUESTS-**

Koedam would like to purchase two additional cars for the region. One to replace the 2009 Dodge Journey in Sioux County, and another vehicle located in Dickinson County. Koedam would like all wheel drive vehicles. Kass wants to know if we can look at state bid. Total Motors was the most reasonable when Koedam searched. Vande Weerd suggested \$40,000 per vehicle. Van Otterloo made a motion to approve two vehicles at a cost not to exceed \$90,000 total. Hoftyzer seconded the motion. The motion carried with all ayes. It was suggested to trade in the old vehicle. Vande Weerd would like Koedam to talk with the local dealerships to try to get a deal at a dealership within the region.

#### 12. **GENERAL DISCUSSION/UPDATES: INPUT FROM REGIONAL STAFF, PUBLIC, PROVIDERS, CONSUMER, ETC.**

Schumacher would like the staff and Koedam to provide the board with what is needed to do the job effectively. Schumacher wonders if putting the General Discussion at the beginning of the agenda would help the board moving forward. It was decided this could be moved to the beginning of the meeting going forward.

#### 13. **ADJOURN GOVERNANCE BOARD MEETING-**

Van Otterloo made a motion to adjourn the meeting. Schumacher seconded the motion. The motion carried with all ayes. The meeting adjourned at 2:43pm.

Sue Duhn, Secretary

A handwritten signature in cursive script that reads "Sue Duhn".

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